

Date: April 1, 2015

DATE

Kind of Meeting: Regular Meeting/Executive Session

REGULAR MEETING

Call Meeting to Order: The Meeting of the Board was called to order by James P. Foster, President at 5:32 p.m., a motion was offered by Mrs. DeSanti and seconded by Ms. Geehreg to enter into Executive Session for the purposes of: (1) The financial, credit or employment history of particular corporations, (2) Matters leading to the appointment and employment of particular persons (2015-16 instructional staffing), and (3) to seek legal advice of matters otherwise confidential by State or Federal statute, attorney-client matter.

CALL MEETING TO ORDER AND ENTER INTO EXECUTIVE SESSION

Motion Carried (6-0), Ms. Lowey absent

Ms. Lowey arrived at 5:40 p.m.

The Board reconvened in public session at 6:30 p.m. followed by the Pledge.

There was an audience of approximately 10 people. Two members of the press were present.

Members Present: James P. Foster, President, Christina DeSanti, Vice President, Elizabeth Pucci, Jacqueline Lowey, Deme Minskoff, Wendy Geehreg and Richard Wilson

MEMBERS PRESENT

Others Present: Richard J. Burns, Superintendent of Schools, Dr. Robert Tymann, Assistant Superintendent, Isabel Madison, Assistant Superintendent for Business, Jonathan Heidelberger, Esq., and Florence Frazer, Esq.

OTHERS PRESENT

Absent: None

ABSENT

Public Comments (Agenda Items): Members of the community were given the opportunity to ask questions and make comments on Board Agenda items.

PUBLIC COMMENTS ON AGENDA ITEMS

Consent Agenda

CONSENT AGENDA

A motion was offered by Mrs. DeSanti, and seconded by Ms. Geehreg to wit: RESOLVED, to accept item #1 through item #3 of the Consent Agenda as written and place on file.

1. That the Board accept the Minutes of March 17, 2015 and March 24, 2015 as written and place on file.
2. That the Board approve the Check Warrants for March 2015 as recommended by the Finance Review Committee and place on file.
3. That the Board approve the amended medical leave request for Devon Grisham, Custodial Worker I, effective March 3, 2015 through March 23, 2015.

MINUTES

AMENDED MEDICAL LEAVE: Devon Grisham

Motion Carried (7-0)

Presentation

- Nepal Student Trip – Kathleen Brown and William Barbour

PRESENTATION: Nepal Student Trip

Superintendent's Report and Recommendations

1. A motion was offered by Mrs. Pucci, and seconded by Mrs. DeSanti to wit: RESOLVED, that the Board appoint the following persons for their services at the

ANNUAL SCHOOL BUDGET AND

Annual School Budget and Election Vote to be held on Tuesday, May 19, 2015: Kerri Stevens, Chairperson, Isabel Madison as substitute District Clerk, Wendy Warren, Nancy McKee, Sherri Ross, Amanda Hayes, Lisa Dorego, Ana Nunez, Susan Slevinski, Ken Brown, Pat Ryan and Lynn DiSunno as volunteer election inspectors, and John Bouvier, Yu Lu Bouvier, Victoria Anderson and Laura Oliverio as certified election inspectors to be paid at the hourly rate of \$15.00. Substitute election inspectors may be appointed if needed.

**ELECTION VOTE
APPOINTMENTS**

Motion Carried (7-0)

2. A motion was offered by Mr. Wilson, and seconded by Mrs. Minskoff to wit: RESOLVED, that the Board accept the first reading of the following amended policies: Student Attendance Policy (#7110), Weapons in School and the Gun-Free School Act Policy (#7360), and Claims for Reimbursable Expenses Policy (#5323).

**FIRST POLICY
READINGS:
Student Attendance,
Weapons in School &
the Gun-Free School
Act & Claims for
Reimbursable
Expenses
INSTRUCTION
CONTRACTS
between EHUFSD &
Springs UFSD,
Amagansett UFSD &
Montauk UFSD**

Motion Carried (7-0)

3. A motion was offered by Mrs. DeSanti, and seconded by Ms. Geehreg to wit: RESOLVED, that the Board approve the Instruction Contracts between East Hampton Union Free School District and the following sending districts: Springs Union Free School District, Amagansett Union Free School District and Montauk Union Free School District for the 2015-2020 school years.

Motion Carried (7-0)

4. A motion was offered by Mrs. Minskoff and seconded by Ms. Geehreg to wit: RESOLVED, that the Board approve the following Budget Transfers:

**BUDGET
TRANSFERS**

- a) General. Elem. Non-Instr. \$14,515.98 (position moved to ES)
From A2132.1210-11 to A2132.1600-11
- b) Special Education \$95,060.31 (teacher coded incorrectly)
From A2250.1600-13 to A2250.1500-13
- c) Spec. Ed. Contractual /DW \$30,751.63 (Foster Student attending a school within the Riverhead School District)
From A2250.4730.04 to A2250.4000-74

Motion Carried (7-0)

5. A motion was offered by Mrs. Pucci, and seconded by Mr. Wilson to wit: RESOLVED, that the Board approve the Resolution of the Joint Municipal Cooperative Bidding Program for the 2015-2016 school year:

**RESOLUTION:
JOINT MUNICIPAL
COOPERATIVE
BIDDING
PROGRAM**

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the East Hampton Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational

Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j; and

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j; and

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Motion Carried (7-0)

6. A motion was offered by Mrs. Pucci, and seconded by Mrs. Minskoff to wit: RESOLVED, that the Board approve the amended Resolution of the East Hampton Union Free School District 403(b) Retirement Plan:

**AMENDED
RESOLUTION:
EHUFSD 403(b)
RETIREMENT
PLAN**

WHEREAS, the East Hampton Union Free School District ("District") maintains the East Hampton Union Free School District 403(b) Retirement Plan ("Plan"); and

WHEREAS, the Plan was duly adopted on the 21st day of November 2008 by the District's Board of Education ("Board"); and

WHEREAS, the Board desires to amend the Plan to permit Roth 403(b) Contributions and the in-plan rollover of a Non-Roth Account to a Roth Account;

NOW, THEREFORE, BE IT RESOLVED that section 6.6 Roth 403(b) Contributions of the Plan is hereby amended to read as follows;

6.6 Roth 403(b) Contributions
ROTH contributions shall be allowed under the Plan. The rules of §1.401(k)-1(f)(1) and

for designated Roth contributions under a qualified cash or deferred arrangement shall apply to designated Roth contributions under the Plan. Thus, a designated Roth contribution under the Plan is a section 403(b) elective deferral that is designated irrevocably by the Employee at the time of the cash or deferred election as a designated Roth contribution being made in lieu of all or a portion of the section 403(b) elective deferrals the Employee is otherwise eligible to make under the Plan. A designated Roth contribution shall be treated by the Employer as includible in the Employee's gross income at the time the Employee would have received the amount in cash if the Employee had not made the cash or deferred election (such as by treating the contributions as wages subject to applicable withholding requirements); The Plan will allocate Roth contributions to a separate Account which shall be maintained in accordance with Treasury Regulation §1.401(k)-1(f)(2). Gains, losses, and other credits and charges shall be separately allocated on a reasonable and consistent basis to each Participant's Roth contribution Account and the Participant's other Accounts under the Plan.

A designated Roth contribution under the Plan must satisfy the requirements applicable to section 403(b) elective deferrals under the Plan and the requirements of §1.403(b)-6(d). Similarly, a designated Roth account under the Plan is subject to the rules of Code sections 401(a)(9)(A) and (B) and §1.403(b)-6(e). Notwithstanding section 6.1 [the eligible rollover provision], a direct rollover of a distribution from a Roth Account under the Plan will only be made to another qualified Roth contribution program described in Code section 402A or a Roth IRA described in Code section 408A, the Plan will only accept a rollover contribution to a Roth Account if it is a direct rollover from another qualified contribution program described in Code section 402A, and the Plan will only make or accept a rollover if the rollover is permitted under the rules of Code section 402(c).

BE IT FURTHER RESOLVED that the Plan shall include the following new section 6.7 Roth 403(b) Contributions;

6.7 In-plan rollover from a Non-Roth Account to a Roth Account
If the Adoption Agreement so specifies-OR-If the Plan includes a qualified Roth contribution program, a Participant, Beneficiary, or Alternate Payee may, consistent with IRC § 402A(c)(4), direct an in-Plan qualified rollover contribution into a Roth Account of an amount under a Non-Roth Account that, for a transfer before January 1, 2013, the Participant, Beneficiary, or Alternate Payee otherwise was entitled to receive as an Eligible Rollover Distribution, or for a transfer after December 31, 2012 is consistent with IRC § 402A(c)(4)(E).

IN WITNESS WHEREOF, the District has caused this Resolution and Amendment to be adopted this 1st day of April 2015.

Motion Carried (7-0)

7. A motion was offered by Mrs. DeSanti, and seconded by Ms. Geehreg to wit: RESOLVED, that the Board approve the Health and Welfare Service Agreement between East Hampton Union Free School District and South Huntington Union Free School District for the 2014-2015 school year in the amount of \$742.34 per student for professional services provided.

Motion Carried (7-0)

**HEALTH &
WELFARE
SERVICE
AGREEMENT
between EHUFSD and
South Huntington
UFSD**

Old Business

1. Facilities Committee Report –
 - a. Ms. Madison indicated that the District's security upgrades are in progress.

OLD BUSINESS

- b. Ms. Madison apprised the Board of several items pertaining to transportation, including the leased building for the school buses, costs involved, and DOT requirements.
 - c. Ms. Madison will begin the fact-find process for transportation with different options and costs for Board consideration.
 - d. Solar power was discussed. A broad RFP will be drafted.
2. Audit Committee Report –
- a. Ms. Madison apprised the Board that an RFP for auditing services is pending.
 - b. The committee’s charter is being updated.
 - c. Revenues and transportation were discussed.

New Business

NEW BUSINESS

- 1. Extended Field Trips – The Field Trip Committee is reviewing the matter of field trips during April Break.
- 2. Administration is reviewing the annual school calendar layout.

News of the Schools

- 1. Senator LaValle & Assemblyman Thiele Secure Funds for South Fork Behavioral Health Initiative.

Public Comments: Members of the community were given the opportunity to ask questions and make comments.

PUBLIC COMMENTS

A motion was offered by Mrs. Minskoff and seconded by Mr. Wilson to adjourn into Executive Session to discuss the employment history of particular persons.

ADJOURNMENT

Motion Carried: (7-0)

A motion was offered by Mrs. DeSanti and seconded by Ms. Geehreg to reconvene into Regular Session and adjourn the meeting at 8:55 p.m.

Motion Carried (7-0)

Respectfully Submitted,

Kerri S. Stevens, District Clerk