

**Date: August 1, 2017**

**DATE**

**Kind of Meeting:** Executive Session/Regular Meeting

**REGULAR MEETING**

**Call Meeting to Order:** The Meeting of the Board was called to order by James P. Foster, President at 5:05 p.m. A motion was offered by Mrs. DeSanti, and seconded by Ms. Pucci to enter into Executive Session for the purpose of discussing: (1) The employment history of particular persons, (2) Matters leading to the appointment of particular persons, (3) Collective negotiations (Superintendent's contract and Confidential Employees' contract), and (4) Matters otherwise confidential by State or Federal statute, attorney-client matters.

**CALL MEETING TO ORDER AND ENTER INTO REGULAR SESSION**

Motion Carried (6-0), Mr. Wilson absent.

The Board reconvened into public session at 6:35 p.m. motioned by Mr. Ryan, Sr., and seconded by Ms. Geehreg, followed by the Pledge.

There was an audience of approximately six (6) people. One member of the press was present.

**Board Members Present:** James P. Foster, President, Christina DeSanti, Vice President, John J. Ryan, Sr., Elizabeth Pucci, Wendy Geehreg, and Jacqueline Lowey

**BOARD MEMBERS PRESENT**

**Others Present:** Richard J. Burns, Superintendent of Schools, and Dr. Robert Tymann, Assistant Superintendent

**OTHERS PRESENT**

**Board Members Absent:** Richard Wilson

**ABSENCES**

**Others Absent:** Isabel Madison, Assistant Superintendent for Business

**Public Comments (Agenda Items):** Members of the community were given the opportunity to ask questions and make comments on Board Agenda items.

**PUBLIC COMMENTS ON AGENDA ITEMS**

**Consent Agenda:**

A motion was offered by Mrs. DeSanti, and seconded by Mr. Ryan, Sr., to wit: RESOLVED, that the Board accept item #1 through item #7 of the Consent Agenda as written and place on file.

1. That the Board accept the Minutes of July 11, 2017 as written and place on file.
2. That the Board approve the Check Warrants for July 2017 as recommended by the Finance Review Committee and place on file.
3. That the Board approve the recommendations of the CSE as reviewed by the CSE Committee and place on file.
4. That the Board accept the letter of resignation from Trisha Notaro, Secondary Math Teacher, effective July 14, 2017.
5. That the Board approve a medical leave for Julio Lopez, Custodial Worker I, effective July 7, 2017 through July 21, 2017.
6. That the Board approve a medical leave for Marcia Dias, Spanish Speaking Clerk Typist, effective July 3, 2017 through September 6, 2017.

**MINUTES:  
July 11, 2017**

**CHECK WARRANTS:  
July 2017**

**CSE COMMITTEE  
RECOMMENDATIONS**

**LETTER OF  
RESIGNATION:  
Trisha Notaro**

**MEDICAL LEAVE:  
Julio Lopez**

**MEDICAL LEAVE:  
Marcia Dias**

7. That the Board accept the amended request for a paid leave of absence from Jill Collins, Secondary Social Studies Teacher, for child rearing purposes that became effective March 8, 2017 through May 22, 2017 using (48.5) days of Ms. Collins' accrued sick days, a leave without pay from May 23, 2017 through the remainder of the 2016-2017 school year, and a leave without pay from September 5, 2017 through November 9, 2017.

**AMENDED  
MATERNITY LEAVE:  
Jill Collins**

Motion Carried (6-0), Mr. Wilson absent

**Superintendent's Report and Recommendations:**

1. A motion was offered by Mrs. Pucci, and seconded by Ms. Lowey, that the Board approve the following Resolution, to wit: RESOLVED, Brittney Daily, is, upon the recommendation of the Superintendent of Schools, appointed to a teaching position within the ENL tenure area, who holds a valid New York State certification in the aforesaid area for a probationary term to commence August 30, 2017 and expire August 29, 2021 at an annual salary of \$62,398.00 (Step 1/D of the salary schedule attached to the teachers' association collective bargaining agreement).

**INSTRUCTIONAL  
APPOINTMENT:  
Brittney Daily**

Motion Carried (6-0), Mr. Wilson absent

2. A motion was offered by Ms. Geehreg, and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: RESOLVED, Hilarie Paul, is, upon the recommendation of the Superintendent of Schools, appointed to a Special Education teaching position within the aforesaid tenure area, who holds a valid New York State certification in the aforesaid area for a probationary term to commence August 30, 2017 and expire August 29, 2021 at an annual salary of \$62,398.00 (Step 1/D of the salary schedule attached to the teachers' association collective bargaining agreement).

**INSTRUCTIONAL  
APPOINTMENT:  
Hilarie Paul**

Motion Carried (6-0), Mr. Wilson absent

3. A motion was offered by Mrs. DeSanti, and seconded by Ms. Geehreg, that the Board approve the following Resolution, to wit: RESOLVED, Joseph Freyre is, upon the recommendation of the Superintendent of Schools, appointed to a .4 part-time non-tenure bearing position as a Teacher Assistant for a probationary term to commence September 5, 2017 and expire as of June 30, 2018 at an annual salary of \$35,054.00 (Step 2 pro-rated, of the teacher assistant salary schedule attached to the teachers' association collective bargaining agreement).

**PART-TIME  
INSTRUCTIONAL  
APPOINTMENT:  
Joseph Freyre**

Motion Carried (6-0), Mr. Wilson absent

4. A motion was offered by Ms. Lowey, and seconded by Ms. Geehreg, that the Board approve the following Resolution, to wit: RESOLVED, Dolores McGintee, is, upon the recommendation of the Superintendent of Schools, appointed to a Math teaching position as a leave replacement commencing on September 5, 2017 through November 3, 2017 on a per diem basis, at an annual salary based on BA/Step 1(\$271.29) per day).

**INSTRUCTIONAL  
APPOINTMENT, LR:  
Dolores McGintee**

Motion Carried (6-0), Mr. Wilson absent

5. A motion was offered by Mrs. DeSanti, and seconded by Ms. Geehreg, to wit: RESOLVED, that the Board approve the following amended appointments for the 2017-2018 school year:

**2017-2018  
AMENDED  
APPOINTMENTS**

Paraprofessional (Summer Session) – Cindy Giraldo Patino  
(at the hourly rate of \$19.62 per hour)

Student Internship Program Coordinator

(at the per diem rate of \$354.55 up to a maximum of 15 days) - Deborah Mansir

K-12 Program Coordinator for the 2017-2018 school year and compensated for such services at an annual stipend of \$13,000.00:

Richard King – Physical Education and Health

9-12 Program Coordinators for the 2017-2018 school year and compensated for such services at an annual stipend of \$10,000.00:

Katherine Butts - English

Patty Conigliaro - Mathematics

Jill Collins - Social Studies

Robert Strauss - Science

John Yager - Special Education

Motion Carried (6-0), Mr. Wilson absent

6. A motion was offered by Mrs. DeSanti, and seconded by Mr. Ryan, Sr., to wit: RESOLVED, that the Board approve the following appointments for the 2017-2018 school year:

**2017-2018  
APPOINTMENTS**

Senior HS Custodian – Curt Ottman at an annual stipend of \$11,200.00 effective 8-2-17 (pro-rated)

Senior MS Custodian – LC Nelson at an annual stipend of \$8,200.00 effective 8-2-17 (pro-rated)

Senior ES Custodian – Anthony Hayes at an annual stipend of \$8,200.00

Senior Grounds Worker – David Fioriello at an annual stipend of \$8,200.00

Interscholastic Coaches – Fall Season

Danielle Waleko, JV Field Hockey Coach, 2 years, Level III, \$6,212.00

Jessica Sanna, Varsity Assistant Field Hockey Coach, 0 years, Level III, \$6,212.00

Michael Vitulli, JV Boys Soccer Coach, 15 years, Level III, \$7,454.00

Marissa Morea, JV Girls Soccer Coach, 0 years, Level III, \$6,212.00

Anthony Roza, Boys Varsity Assistant Soccer Coach, 7 years, Level III, \$6,833.00

Tiffany Lamprecht, Girls Varsity Assistant Soccer Coach, 2 years, Level III, \$6,212.00

Cara Nelson, Girls Varsity Soccer Coach, 3 years, Level II, \$8,559.00

Catherine Helfand, Girls Varsity Tennis Coach, 3 years, Level II, \$8,559.00

Steven Redlus, Boys 7/8 Middle School Soccer Coach, 0 years, Level IV, \$4,970.00

Motion Carried (6-0), Mr. Wilson absent

7. A motion was offered by Ms. Lowey, and seconded by Mrs. DeSanti, to wit: RESOLVED, that the Board accept the first reading of the following amended District policies: (1) Community Use of School Facilities Policy (#3280); (2) Chromebook, Procedures, Information and Forms Policy (#8341); (3) Student Searches and Interrogations Policy (#7330); and (4) Operation of Motor-Driven Vehicles On District Property Policy (#3290).

**AMENDED POLICY  
FIRST READINGS:  
Community Use of  
School Facilities  
Chromebook  
Procedures, Information  
& Policy  
Student Searches &  
Interrogations  
Operation of Motor-  
Driven Vehicles on  
District Property**

Motion Carried (6-0), Mr. Wilson absent

8. A motion was offered by Ms. Lowey, and seconded by Mrs. Pucci, to wit: RESOLVED, that the Board accept the first reading of Charging School Meals Policy (# 5659).

**POLICY FIRST  
READING:  
Charging School Meals**

Motion Carried (6-0), Mr. Wilson absent

9. A motion was offered by Mrs. DeSanti, and seconded by Ms. Geehreg, to wit: RESOLVED, that the Board approve the Contract Agreement between East Hampton Union Free School District and Joseph Lipani, Auto Mechanic III/Head School Bus Driver effective July 1, 2017 through June 30, 2020.

**CONTRACT AGREEMENT between EHUFSD & Joseph Lipani**

Motion Carried (6-0), Mr. Wilson absent

10. A motion was offered by Mrs. Pucci, and seconded by Ms. Geehreg, to wit: RESOLVED, that the Board approve the Rental Quote from Herc Rentals dated July 20, 2017 in the amount of \$2,060.00 for the purpose of providing Light Towers for the District's Homecoming program on October 14, 2017.

**RENTAL QUOTE: Herc Rentals**

Motion Carried (6-0), Mr. Wilson absent

11. A motion was offered by Mrs. DeSanti, and seconded by Mrs. Pucci, to wit: RESOLVED, that the Board approve the Quotation from Quality Fitness Services (Quote No. 3651) dated June 1, 2017 in the amount of \$3,295.00 for the purpose of providing repairs and maintenance services to the high school fitness center equipment for the 2017-2018 school year.

**QUOTATION: Quality Fitness Services**

Motion Carried (6-0), Mr. Wilson absent

12. A motion was offered by Ms. Lowey, and seconded by Ms. Geehreg, to wit: RESOLVED, that the Board approve the Proposal Renewal from Castle Software, Inc., dated April 10, 2017 in the amount of \$8,251.75 for the purpose of providing the District with software license that provides K-12 curriculum support and training services, including SAT and ACT learning services, for the 2017-2018 school year.

**PROPOSAL RENEWAL: Castle Software, Inc.**

Motion Carried (6-0), Mr. Wilson absent

13. A motion was offered by Mrs. DeSanti, and seconded by Ms. Geehreg, to wit: RESOLVED, that the Board approve the Consultant Agreement between East Hampton Union Free School District and John Marek, Consultant, for the purpose of conducting a district-wide Grounds Efficiency Study encompassing a total of five (5) days in the amount of \$500.00 per day for the 2017-2018 school year.

**CONSULTANT AGREEMENT between EHUFSD & John Marek**

Motion Carried (6-0), Mr. Wilson absent

14. A motion was offered by Ms. Lowey, and seconded by Mrs. DeSanti, to wit: RESOLVED, that the Board approve the following Resolution appointing Dr. Robert Tymann, Assistant Superintendent, to serve as the official voting representative for the East Hampton Union Free School District on the Shared Services Panel of Suffolk County:

**SHARED SERVICES PANEL OF SUFFOLK COUNTY VOTING REPRESENTATIVE: Dr. Robert Tymann**

WHEREAS, in accordance with the New York State County-wide Shared Services Initiative enacted by Part BBB of Chapter 59 of the Laws of 2017 ("the Law"), Suffolk County Executive Steven Bellone serves as chair of the Shared Services Panel ("the Panel") for Suffolk County; and

WHEREAS, as allowed under the Law, County Executive Bellone invited all school districts within Suffolk County to participate in the county-wide shared services property tax savings plan; and

WHEREAS, the Law requires the governing body of any such school district which

wishes to accept such invitation to select a representative of such governing body, by majority vote, to serve as a member of the Panel; and

WHEREAS, the governing body of East Hampton Union Free School District is the East Hampton Union Free School District Board of Education; now, therefore be it

1<sup>st</sup> RESOLVED, that the governing body of East Hampton Union Free School District is the East Hampton Union Free School District Board of Education and hereby accepts the invitation of Suffolk County Executive Steven Bellone to participate on the Shared Services Panel of Suffolk County; and

2<sup>nd</sup> RESOLVED, that Dr. Robert Tymann, Assistant Superintendent is hereby appointed to serve as the official voting representative for the East Hampton Union Free School District.

Motion Carried (6-0), Mr. Wilson absent

15. A motion was offered by Mrs. Pucci, and seconded by Ms. Geehreg, to wit: RESOLVED, that the Board approve the Portable Restroom Contract between East Hampton Union Free School District and Emil Norsic & Son, Inc. in the amount of \$148.00 per month for the football field, and \$74.00 per month for the baseball, softball, and tennis fields, \$74.00 per month for the grounds and transportation facilities, and an additional \$5.00 monthly charge per month (for any unit on site) for an anti-freeze additive between November 1, 2017 and March 31, 2018 for the 2017-2018 school year.

**PORTABLE  
RESTROOM  
CONTRACT between  
EHUFSD & Emil Norsic  
& Son, Inc.**

Motion Carried (6-0), Mr. Wilson absent

16. A motion was offered by Mr. Ryan, Sr. and second by Mrs. Pucci to table the following Resolution: RESOLVED, that the Board approve the amendment to the District's Budget Transfer Regulation 5110R by increasing the cap from \$2,500.00 to \$15,000.00, and the Board authorizes the Superintendent of Schools and Assistant Superintendent for Business to transfer funds up to \$15,000.00 annually. Budget Transfers in excess of \$15,000.00 will require Board approval by Resolution.

**TABLED:  
AMENDMENT OF  
DISTRICT'S BUDGET  
TRANSFER  
REGULATION**

Motion To Table Carried (6-0), Mr. Wilson absent

17. A motion was offered by Mrs. DeSanti, and seconded by Mr. Ryan, Sr., to wit: RESOLVED, that the Board approve the appointment of Michael J. Guido, Jr., Architect, as Clerk of the Works to oversee the Middle School back wall renovation. Mr. Guido's services will be paid at a per diem cost of \$300 for half-day services and \$600.00 for full day services for the 2017-2018 school year.

**CLERK OF THE  
WORKS APPOINT-  
MENT:  
Michael J. Guido, Jr.**

Motion Carried (6-0), Mr. Wilson absent

18. A motion was offered by Mrs. DeSanti, and seconded by Mrs. Pucci, to wit: RESOLVED, that the Board approve the Proposal from Patrick Bistran, Jr., Inc. for in-field re-grading of the high school's varsity baseball field in the amount of \$6,000.00 for the 2017-2018 school year.

**IN-FIELD  
REGRAIDING  
SERVICES:  
Patrick Bistran, Jr.**

Motion Carried (6-0), Mr. Wilson absent

19. A motion was offered by Mrs. DeSanti, and seconded by Mrs. Pucci, to wit: RESOLVED, that the Board authorize, Deirdre Herzog, District Treasurer, to increase purchases orders when necessary for the period of August 2, 2017 through August 18, 2017.

**PURCHASE ORDER  
INCREASE  
AUTHORIZATION**

Motion Carried (6-0), Mr. Wilson absent

20. A motion was offered by Ms. Geehreg, and seconded by Mrs. Pucci, to wit:  
RESOLVED, that the Board approve the following Budget Transfers:

**BUDGET TRANSFERS**

- a) Family & Consumer Science MS Supplies, \$3,000 / From A2330.4500-04 to A2119.4500-03 (funds for middle school family & consumer science supplies)
- b) Director's Software, DW, \$100,421.51 / From A1680.4900-04 to A2630.4600-14 (funds to purchase different Board approved software)

Motion Carried (6-0), Mr. Wilson absent

**Old Business**

**OLD BUSINESS**

- 1. Mr. Foster apprised the Board that the District is waiting for a pending contract from the Town of East Hampton pertaining to the purchase of property located on Springs Fireplace Road.

**New Business**

**NEW BUSINESS**

- 1. Shared Professional Growth Opportunities with Springs UFSD - Dr. Tymann apprised the Board of the staff development collaboration between East Hampton and Springs School Districts on August 30<sup>th</sup> and September 5<sup>th</sup>.
- 2. The Board discussed designating the District as an SAT/ACT site in August of each year to offer our students a better opportunity and location to take the exams.

A motion was offered by Mrs. DeSanti and seconded by Ms. Lowey to adjourn the meeting at 7:16 pm.

**ADJOURNMENT**

Motion Carried (6-0), Mr. Wilson absent

Respectfully Submitted,

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Kerri S. Stevens, District Clerk